

# APPLICATION PROCEDURE

Timeline: Instant Approval (Auto Renewal Service)

**LOG IN AS REGISTERED USER**

**SELECT THE APPLICATION FORM**

**APPLY ONLINE**

(Fill up all the Information correctly and fetch all relevant details. Fields with (\*) mark is mandatory)

1. Read all the Instruction & Procedures carefully.
2. Scan and keep ready all necessary supporting documents in a PDF format for online submission.
3. Read the payment information and keep your banking details ready for online payment (EGRAS payment gateway)

**UPLOAD SUPPORTING DOCUMENTS**

(Upload Scan Copy of Supporting Documents in PDF/JPEG Format)

**MAKE PAYMENT**

(Online payment through EGRAS payment gateway)

**SUBMIT THE ONLINE FORM**

**GET OUTPUT CERTIFICATE / LICENCE**

Once all the supporting documents and payment details are submitted online, the licence copy will be generated.